Standard Form Number: SF-GOODS-49

Revised on: May 2004

Republic of the Philippines City Government of Tanauan Laurel Hill, Brgy. Natatas, Tanauan City (043)728-9837 www.tanauancity.gov.ph

NOTICE TO PROCEED

August 2, 2021

MS. BRENDA MARY V.RAULE GENERAL MANAGER TOYOTA BATANGAS CITY, INC. Diversion Road, Brgy. Balagtas, Batangas City

Dear Ma'am:

The attached Contract Agreement having been approved, notice is hereby given to TOYOTA BATANGAS CITY, INC. that Supply and delivery of Motor Vehicle for official use in the Office of the Building Official effective on August 6, 2021 / 5 days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **City Government of Tanauan**.

Very Truly yours,

MARY ANGELINE Y. HALILI City Mayor

I acknowledge receipt of this Notice on

Name of the Representative of the Bidder: MS. BRENDA MARY V. RAULE

Authorized Signature:

CGT-PROC-F25